Erasmus+

VŠE / INTERNATIONAL OFFICE

ERASMUS+ (EUROPE)

REQUIRED DOCUMENTS BEFORE MOBILITY

1

NOMINATION & APPLICATION

Student is nominated to study at the partner uni by OZS. Student submits an application according to the partner uni instructions.

2

ACCEPTANCE LETTER

Student receives a confirmation of admission which then uploads to checklist in InSIS.

3

LEARNING AGREEMENT

Student completes Learning Agreement in InSIS with the courses to be studied abroad.

4

BANK ACCOUNT & EMERGENCY CONTACT

Student inserts bank account details in InSIS for the scholarship payment. Student also fills in the emergency contact form.

5

COPY OF TRAVEL DOCUMENTS

Student uploads into the checklist in InSIS

6

GRANT AGREEMENT

Prepared by OZS after the steps above are fulfilled. The student will approve it via InSIS.

PRACTICAL INFORMATION

Every student individually arranges:

- VISA (IF NECESSARY)
- INSURANCE
- ACCOMODATION

FOR USEFUL TIPS AND MORE INFORMATION CHECK THE STUDENT'S REPORTS IN INSIS.