|  |  |  |
| --- | --- | --- |
| **STUDENT:** | Academic year: |  |
| Name: |  |
| Date of birth: |  |
| Sending Institution: | **Prague University of Economics and Business/Vysoká škola ekonomická v Praze (CZ PRAHA09)** |

**RECEIVING INSTITUTION:**

|  |  |
| --- | --- |
| Country: |  |
| Name of the Receiving Inst.: |  |

**DATES** of the student’s **exchange period** at the **receiving institution** (dd/mm/YYYY)[[1]](#footnote-1):

|  |  |
| --- | --- |
| **First day** *(date of the first academic duty, beginning of the Orientation Week, lectures etc.)*: |  |
| **Date of arrival** *(first day of the student’s physical presence in the county of the partner university):* |  |
| **Last day** *(date of the last exam, other academic duty /until when students were required to stay):* |  |
| **Date of departure** *(last day of the student’s physical presence in the county of the partner university):* |  |

The official *Transcript of Records* will follow.

**Notes**:

**Signature and stamp**: .......................................................................................

*(Erasmus/Incoming Exchange Students Coordinator)*

**Date**: .........................................................[[2]](#footnote-2)

1. *The dates must be related to the stay at the receiving institution,* ***not*** *to the conditions of* ***accommodation****.* [↑](#footnote-ref-1)
2. *This form should be completed* ***at the end*** *of the Erasmus study period, i.e. it should* ***not*** *be issued* ***earlier than 1 week before*** *the date confirmed as the last day.* [↑](#footnote-ref-2)