

SWITZERLAND REQUIRED DOCUMENTS DURING / AFTER MOBILITY



Learning Agreement

In case of course changes, student fills in Changes to the Learning Agreement. Student uploads the fully approved LA to the InSIS checklist.

Confirmation of Study Period

Mobility dates must be confirmed in the form. Student uploads a copy of the form to the InSIS checklist and delivers the original to the International Office.



Final Report on Stay Abroad

Student fills in the report in InSIS. The report should be filled in details, because it serves as an information source for future outgoing students.

Transcript of Records

Transcript is issued by the partner uni 1–3 months after the end of the mobility. Student uploads a copy of the transcript to the InSIS checklist.



Transfer of Credits

Student applies for a transfer of credits in InSIS. Transfer of credits and results is mandatory and all courses must be fully recognized.

REPRESENTATION AT PARTNER UNIVERSITY



Student represents VSE at study abroad events organized by the partner uni.



Promotional materials can be requested from the International Office (OZS).



Would you like to share your newly gained experience with other students? Contact OZS!