CEEPUS
REQUIRED DOCUMENTS
BEFORE MOBILITY

VŠE

1

Nomination and Application
Student is nominated to the partner uni
by the International Office (OZS).
Student submits an application
according to the partner uni instructions.

2

CEEPUS Grant Application
Student fills in and submits an online CEEPUS
Grant Application. After submission, the
application has to be approved and sent off by
the person responsible at VŠE.

3

Acceptance Letter
Student receives a confirmation of admission.
Student uploads a copy of the acceptance
letter/e-mail to the InSIS checklist.

4

Learning Agreement
Student completes Learning Agreement (LA),
i.e. a form with courses s/he wants to study,
and uploads the fully approved LA to the InSIS
checklist.

5

Emergency Contact
Student fills in the emergency contact form.

PRACTICAL INFORMATION

- Visa and insurance are student's responsibility.

- Student makes her/his accommodation
  arrangements on her/his own.

ℹ **For useful tips and more information check
the students' reports in InSIS.**

ℹ **More info can be found on the "Country
information" section of the CEEPUS website**