**Erasmus+ Programme**

**Multilateral Inter-Institutional Agreement**

**Blended Intensive Programme (BIP)**

**Name:**

**Key Action 1   
Learning Mobility for Higher Education Students and Staff**

**among EU Member States and third countries associated to the**

**Programme [[1]](#footnote-1)**

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en) in all aspects related to the organisation and management of the mobility, including [automatic recognition](https://ec.europa.eu/education/node/36_me) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](https://ec.europa.eu/education/resources-and-tools/european-credit-transfer-and-accumulation-system-ects_en). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en).

**Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](http://egracons.eu/) according to the descriptions in the [ECTS users’ guide](https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

This agreement is concluded for the purpose of the Blended Intensive Programme:…..(project name)…………………….

The virtual component of the programme will be held on…..(date)…

The physical component will take place from …..to……… at ….(institution where the BIP will take place)

**Validity period of the agreement**

|  |  |
| --- | --- |
| Timeframe | Academic Year |
| Start of validity | [2023/2024] |
| End of validity | [2023/2024] |

**A. Information about the higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution**  **(and department, where relevant)** | **Erasmus code** | **Contact details[[2]](#footnote-2)**  **(email, phone)** | **Websites**  **( General/Faculties/ Course catalogue)** |
| Coordinator :  Prague University of Economics and Business (VSE) | CZ PRAHA09 | Erasmus+ Coordinator:  Jana SNIZKOVA  [jana.snizkova@vse.cz](mailto:jana.snizkova@vse.cz)  +420224098828  International Office  [ozs@vse.cz](mailto:ozs@vse.cz)  Academic Contact at Department : | https://exchange.vse.cz/ |
|  |  |  |  |
|  |  |  |  |
| *[...]* |  |  |  |

**B. Mobility numbers[[3]](#footnote-3) for the BLENDED INTENSIVE PROGRAMME** “Project Name”

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | **Number of student mobility periods** | | | |
| Student Mobility for Studies  *[total number of students****]*** | Student mobility for Studies  *[total number of days]* | *Student Mobility for Traineeships*  *(optional) \**  *[total number of students****]*** | *Student Mobility for Traineeships*  *(optional) \**  *[total number of days]* |
| …Participating institution E+ code…. | CZ PRAHA09 | ………….. | 5-30 days | …………… | …………. |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *[...]* |  |  |  |  |  |

**Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | **Number of staff mobility periods** | | | |
| Staff Mobility for Teaching  *[total number of staff]* | Staff Mobility for Teaching  *[total number of days ]* | *Staff Mobility for Training (optional)\* [total number of staff]* | *Staff Mobility for Training (optional)\**  *[total number of days]* |
| Participating institution E+ code | CZ PRAHA09 | …….. | ……………. | …......... | …………… |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *[...]* |  |  |  |  |  |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | **Recommended language of instruction level[[4]](#footnote-4)** | |
| Student Mobility for Studies  [*Minimum recommended level: B1*] | Staff Mobility for Teaching  [*Minimum recommended level: B2*] |
| CZ PRAHA09 | English | - | B2 | C1 |
| *[...]* |  |  |  |  |

**D. Calendar**

**Nomination deadline** for Home Institution to Coordinating Institution: DD.MM.YYYY

**E. Additional requirements**

Each partner will select their nominees based on their academic and linguistic suitability to the project and forward the list of selected participants to the host institution. The Host Institution will accept these students:

**Minimum Selection criteria:**

* Proof of English language proficiency on level B2
* Motivation letter

**Inclusion and accessibility**

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |  |
| --- | --- | --- | --- |
| **Receiving institution**  [Erasmus code] | **Available infrastructure adjusted for people with:** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ PRAHA09 | Information about infrastructure to welcome **students with disabilities** is available on individual request depending on special needs. | Martin Ctibor  [ctiborm@vse.cz](mailto:ctiborm@vse.cz)  +420224095562 | <https://csp.vse.cz/english/> |

**F. Information**

**1. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ PRAHA09 | [ubytovani@vse.cz](mailto:ubytovani@vse.cz) | https://accommodation.vse.cz/ |

**2. Visa** *relevant only for third country students*

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ PRAHA09 | E:[exchange@vse.cz](mailto:exchange@vse.cz)  T: +420 224 098 547 | <https://exchange.vse.cz/students/prospective-students/visa/> |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ PRAHA09 | E:[exchange@vse.cz](mailto:exchange@vse.cz)  T: +420 224 098 547 | <https://exchange.vse.cz/students/prospective-students/visa/> |

**4. Additional information**

A **Confirmation of Participation** will be issued by the receiving institution no later than

**5 weeks** after the assessment period has finished at the receiving HEI.

BIP “project name” will be worth **3 ECTS**.

**Termination of the agreement**

This agreement is concluded for the duration of the concerned BIP and ends on the last day of its activities or on 30th September 2024 at the latest.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  **[Erasmus code]** | **Name, function** | **Date** | **Signature[[5]](#footnote-5)** |
| CZ PRAHA09 | **Hana Machkova**  Vice-Rector for International Relations |  |  |
|  |  |  |  |
|  |  |  |  |
| *[...]* |  |  |  |

1. Clauses may be added to this template agreement to better reflect the nature of the institutional partnership. [↑](#footnote-ref-1)
2. Contact details to reach the senior officer in charge of this agreement and of its possible updates. [↑](#footnote-ref-2)
3. Mobility numbers can be given per sending/receiving institutions and per education field (optional\*: <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>) [↑](#footnote-ref-3)
4. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-4)
5. Scanned signatures are accepted [↑](#footnote-ref-5)