

# OVERSEAS REQUIRED DOCUMENTS BEFORE MOBILITY



## Nomination and Application

Student is nominated to the partner uni by the International Office (OZS).  
Student submits an application according to the partner uni instructions.



## Acceptance Letter

Student receives a confirmation of admission.  
Student uploads a copy of the acceptance letter/e-mail to the InSIS checklist.

## Learning Agreement

Student completes Learning Agreement (LA), i.e. a form with courses s/he wants to study, and uploads the fully approved LA to the InSIS checklist.



## Bank Account Info

Student inserts bank account details in InSIS.  
Scholarship is paid in CZK after the completion of all administrative steps before the mobility.

## Emergency Contact

Student fills in the emergency contact form.



## Flight Ticket

Student uploads a copy of his/her flight ticket with the basic flight information.



## PRACTICAL INFORMATION



- Visa and insurance are student's responsibility.
- Student makes her/his accommodation arrangements on her/his own.



For useful tips and more information check the students' reports in InSIS.