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Learning Agreement Before Mobility

Student's portal → My College abroad → Learning Agreement

My College abroad


Application supporting the foreign administration of a currently selected studies.


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TABLE A: Study program at the Receiving institution / Courses of the individual study plan for abroad

Learning Agreement (Study plan abroad)

TalTech - Tallinn University of Technology /School of Business and Governance 2021/2022

Use the application to create study plan for abroad study.

Courses of the individual study plan for abroad

The table shows a list of courses that you have already included in your study plan for abroad.

| Sel. | Code | Course | Number of ECTS credits |
|--------------------------|--------|----------------|------------------------|
| <input type="checkbox"/> | MIE101 | Microeconomics | 15 |

Remove

Add course

Use the following form to create a list of courses you will attend during your study abroad.

Code

Course

Number of ECTS credits


Add

TABLE B: Recognition at the Sending institution / Courses of the individual study plan at home being completed abroad

Add general acceptable courses for electives or specific courses from the course menu. (Please see the [example how to fill in the Table B.](#))

Courses of the individual study plan at home being completed abroad

List of courses which you will complete by studying abroad. Total of credits should correspond to the total of credits from the individual study plan for abroad.

| Sel. | Code | Course | Faculty | Mode of completion | Lang. | Result | Number of ECTS credits | Gr. | Study period | Changed | Changed by | Modify |
|--------------------------|------|-----------------|---------|--------------------|-------|--------|------------------------|-----|--------------|------------|---------------------------|---|
| <input type="checkbox"/> | UP05 | Transfer credit | PEDO | | | | | | WS 2021/2022 | 28/03/2022 | Filáčková |  |

Remove



Transaction was successfully completed.

Here you need to enter the courses included in your individual study plan at home, but you intend to complete them while studying abroad.

Courses in period: winter semester Restrict

☐ Courses WS 2021/2022 ☒ General acceptable courses WS 2021/2022

Course: UP05 Transfer credit (WS 2021/2022 - PEDO)

Add

Apply for approval of the plan

If all the prerequisites are met, you can apply for approval of a study abroad plan. Submission of application will result in filing a query in the contact centre. Further editing of courses won't be possible.






Apply for approval of the plan

Click on Modify to edit details (ECTS, type of group, name).

Edit data about the recognition of course UP05 Transfer credit - WS 2021/2022 - PEDO

TalTech - Tallinn University of Technology / School of Business and Governance 2021/2022


On this page you change the data regarding course recognition, such as date or number of credits.

| | |
|---------------------------|---|
| Mode of completion | Pass credit ECTS  |
| Result | passed (P)  |
| Number of ECTS credits | 15 |
| Type of group | cVM  |
| Actual date of completion | DD/MM/YYYY  |
| The actual name | macro+micro |
| Real name in English | macro+micro |
| Studied in language | English  |

Save

Courses of the individual study plan at home being completed abroad

List of courses which you will complete by studying abroad. Total of credits should correspond to the total of credits from the individual study plan for abroad.

| Sel. | Code | Course | Faculty | Mode of completion | Lang. | Result | Number of ECTS credits | Gr. | Study period | Changed | Changed by | Modify |
|--------------------------|------|-------------------------------|---------|--------------------|-------|------------|------------------------|-----|--------------|------------|---------------------------|---|
| <input type="checkbox"/> | UP05 | Transfer credit (macro+micro) | PEDO | Pass credit ECTS | eng | passed (P) | 15 | cVM | WS 2021/2022 | 28/03/2022 | Filáčková |  |

Remove

Here you need to enter the courses included in your individual study plan at home, but you intend to complete them while studying abroad.

Courses in period: winter semester Restrict

☒ Courses WS 2021/2022 ☐ General acceptable courses WS 2021/2022

Course: Search

Apply for approval of the plan

If all the prerequisites are met, you can apply for approval of a study abroad plan. Submission of application will result in filing a query in the contact centre. Further editing of courses won't be possible.

Apply for approval of the plan

Number of ECTS in Table A has to be the same as the number of ECTS in Table B!

LA Before Mobility is final → apply for approval of the plan.

(Once approved, it is possible to make changes: add and remove courses.)

Filled Learning Agreement – sample

Courses of the individual study plan for abroad

| Code | Course | Semester | ECTS |
|---------|---------------------------------------|----------|------|
| DSR5100 | Strategic Management | | 6 |
| MGT3122 | Management of SMEs (Entrepreneurship) | | 6 |
| MKG5321 | International Marketing | | 6 |
| SCO2000 | Managerial Accounting | | 6 |
| MKG5339 | Search Engine Marketing | | 6 |

Courses of the individual study plan at home being completed abroad

| Course title in Czech / in English | Language | Result | Cred. | Mode of completion | Date | Group |
|---|----------|--------|-------|--------------------|------|-------|
| 3SG200 Strategic Analysis (Strategický management) / 3SG200 Strategic Analysis (Strategic Management) | english | | 6 | Exam ECTS | | oP |
| UP01 Transfer Credit (Manažerské účetnictví) / UP01 Transfer Credit (Managerial Accounting) | english | | 6 | Exam ECTS | | oV |
| UP02 Transfer Credit (Mezinárodní marketing) / UP02 Transfer Credit (International marketing) | english | | 6 | Exam ECTS | | oV |
| UP04 Transfer Credit (Management malých a středních podniků) / UP04 Transfer Credit (Management of SMEs (Entrepreneurship)) | english | | 6 | Exam ECTS | | oV |
| UP03 Transfer Credit (Marketing ve vyhledávacích) / UP03 Transfer Credit (Search Engine Marketing) | english | | 6 | Exam ECTS | | oV |

Learning Agreement During Mobility – Changes

TABLE A2: Changes to Study program at the Receiving institution / Courses of the individual study plan for abroad

Learning Agreement (Study plan abroad)

TalTech - Tallinn University of Technology /School of Business and Governance 2021/2022

Use the application to create study plan for abroad study.

Courses of the individual study plan for abroad

The table shows a list of courses that you have already included in your study plan for abroad.

| Sel. | Code | Course | Number of ECTS credits |
|-------------------------------------|--------|----------------|------------------------|
| <input checked="" type="checkbox"/> | MIE101 | Microeconomics | 15 |
| <div>Remove</div> | | | |

Changes made

The table shows a list of changes in comparison with the original study plan for abroad.

| Sel. | Type of modification | Code | Course | Number of ECTS credits |
|-------------------------|----------------------|------|--------|------------------------|
| No suitable data found. | | | | |

[Key](#) (click to show/hide)

Add course

Use the following form to create a list of courses you will attend during your study abroad.

| | |
|------------------------|----------------------|
| Code | <input type="text"/> |
| Course | <input type="text"/> |
| Number of ECTS credits | <input type="text"/> |
| <div>Add</div> | |

Learning Agreement (Study plan abroad)

TalTech - Tallinn University of Technology /School of Business and Governance 2021/2022

Use the application to create study plan for abroad study.


Courses of the individual study plan for abroad

The table shows a list of courses that you have already included in your study plan for abroad.

| Sel. | Code | Course | Number of ECTS credits |
|-------------------------|------|--------|------------------------|
| No suitable data found. | | | |

Changes made

The table shows a list of changes in comparison with the original study plan for abroad.

| Sel. | Type of modification | Code | Course | Number of ECTS credits |
|------|---|--------|----------------|------------------------|
| |  | MIE101 | Microeconomics | 15 |

[Key](#) (click to show/hide)

Add course

Use the following form to create a list of courses you will attend during your study abroad.

| | |
|------------------------------------|---|
| Code | <input type="text" value="MAE101"/> |
| Course | <input type="text" value="Macroeconomics"/> |
| Number of ECTS credits | <input type="text" value="15"/> |
| <input type="button" value="Add"/> | |

Learning Agreement (Study plan abroad)

TalTech - Tallinn University of Technology /School of Business and Governance 2021/2022

Use the application to create study plan for abroad study.



Courses of the individual study plan for abroad

The table shows a list of courses that you have already included in your study plan for abroad.

| Sel. | Code | Course | Number of ECTS credits |
|-------------------------|------|--------|------------------------|
| No suitable data found. | | | |

Changes made

The table shows a list of changes in comparison with the original study plan for abroad.

| Sel. | Type of modification | Code | Course | Number of ECTS credits |
|--------------------------|---|--------|----------------|------------------------|
| |  | MIE101 | Microeconomics | 15 |
| <input type="checkbox"/> |  | MAE101 | Macroeconomics | 15 |

[Key](#) (click to show/hide)

Add course

Use the following form to create a list of courses you will attend during your study abroad.

| | |
|------------------------------------|----------------------|
| Code | <input type="text"/> |
| Course | <input type="text"/> |
| Number of ECTS credits | <input type="text"/> |
| <input type="button" value="Add"/> | |

TABLE B2: Changes to Recognition at the Sending institution / Courses of the individual study plan at home being completed abroad

Modify courses if necessary or remove courses and add new general acceptable courses for electives/specific courses from the course menu. (Please see the [example how to fill in the Table B.](#))

Courses of the individual study plan at home being completed abroad

List of courses which you will complete by studying abroad. Total of credits should correspond to the total of credits from the individual study plan for abroad.

| Sel. | Code | Course | Faculty | Mode of completion | Lang. | Result | Number of ECTS credits | Gr. | Study period | Changed | Changed by | Modify |
|--------------------------|------|-------------------------------|---------|--------------------|-------|------------|------------------------|-----|--------------|------------|--------------|--------|
| <input type="checkbox"/> | UP05 | Transfer credit (macro+micro) | PEDO | Pass credit ECTS | eng | passed (P) | 15 | cVM | WS 2021/2022 | 28/03/2022 | L. Filáčková | |

[Remove](#)

Here you need to enter the courses included in your individual study plan at home, but you intend to complete them while studying abroad.

Courses in period: [Restrict](#)

☒ Courses WS 2021/2022 ☐ General acceptable courses WS 2021/2022

Course: [Search](#)

Apply for approval of changes to the study plan

If all prerequisites are met, you can apply for approval of changes to the study abroad plan. Submission of application will result in filing a query in the contact centre. Further editing of courses won't be possible.

[Apply for approval of changes to the study plan](#)

Number of ECTS in Table A2 has to be the same as the number of ECTS in Table B2!

LA During Mobility is final → apply for approval of changes to the study plan.

(Once the changes are approved, it is still possible to make other changes: add and remove additional courses.)

Course recognition after mobility

Once the Transcript of Records from abroad, Confirmation of Study Period (only Erasmus+) and final LA is delivered and confirmed in your InSIS checklist → the application LA During Mobility - changes will be locked in InSIS.

Then you will be able to apply for course recognition. More info [here](#). (Please read the step-by-step description on the webpage below.)

Courses of the individual study plan at home being completed abroad

List of courses which you will complete by studying abroad. Total of credits should correspond to the total of credits from the individual study plan for abroad.

| Sel. | Code | Course | Faculty | Mode of completion | Lang. | Result | Number of ECTS credits | Gr. | Study period | Changed | Changed by | Modify |
|--------------------------|------|-------------------------------|---------|--------------------|-------|------------|------------------------|-----|--------------|------------|--------------|--------|
| <input type="checkbox"/> | UP05 | Transfer credit (macro+micro) | PEDO | Pass credit ECTS | eng | passed (P) | 15 | cVM | WS 2021/2022 | 28/03/2022 | L. Filáčková | |

[Remove](#)

Here you need to enter the courses included in your individual study plan at home, but you intend to complete them while studying abroad.

Courses in period: [Restrict](#)

☒ Courses WS 2021/2022 ☐ General acceptable courses WS 2021/2022

Course: [Search](#)

Apply for course recognition

If all prerequisites have been fulfilled, it is possible to apply for recognition of courses from the home study plan. Submission of application will result in filing a query in the contact centre. Further editing of courses won't be possible.

[Apply for course recognition](#)