

# BEFORE MOBILITY

## EUROPE

### 1) NOMINATION AND APPLICATION



- Student is nominated to the partner uni by the International Office (OZS).
- Student submits an application according to the partner uni instructions.

### 2) ONLINE LANGUAGE TEST + ONLINE LEARNING AGREEMENT

- Student passes online language test (OLS).
- Student completes Online Learning Agreement (OLA), i.e. a form with courses s/he wants to study, and uploads the signed OLA into the InSIS checklist.



### 3) ACCEPTANCE LETTER

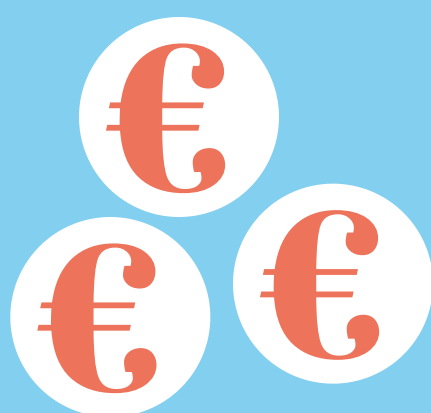
- Student receives a confirmation of admission.
- Student uploads a copy of the acceptance letter/e-mail into the InSIS checklist.

### 4) EMERGENCY CONTACT

- Student fills in the emergency contact details.

### 5) GRANT AGREEMENT

- Prepared by OZS after student fulfilled the steps above.
- Usually signed in person at OZS.



### 6) FINANCE

- Scholarship is paid in EUR as a single payment to an EU bank account after signing the Grant Agreement.
- Bank account details have to be filled in InSIS.

### 7) PRACTICAL INFORMATION

- Visa and insurance are student's responsibility.
- Student makes her/his accommodation arrangements on her/his own.



For useful tips and more information check the students' reports in InSIS.