

University of Economics, Prague  
 W. Churchill Sq. 4, 130 67 Prague 3  
 Czech Republic

## Academic Year 2018 -2019

<b>Address:</b>	<b>Vysoká škola ekonomická v Praze / University of Economics, Prague</b> Oddělení zahraničních styků / International Office nám. Winstona Churchilla 4, 130 67 Prague 3, Czech Republic	
Head of Department Telephone: Email:	<b>Dana BRAZDOVA</b> (Mrs.) +420 224 098 555, <b>Fax:</b> +420 224 098 597 <a href="mailto:brazdova@vse.cz">brazdova@vse.cz</a>	
<b>INCOMING students issues:</b> Telephone: Email:	<b>Daniela SLAMOVA</b> (Ms.) / <b>Karolina KASLOVA</b> (Ms.) Incoming Exchange Student Coordinators +420 224 098 547, <b>Fax:</b> +420 224 098 597 <a href="mailto:exchange@vse.cz">exchange@vse.cz</a>	
<b>OUTGOING students issues, BILATERAL AGREEMENTS:</b> Telephone: Email:	<b>Helena HAUSMANNOVA</b> (Ms.) Overseas/Outgoing Student Coordinator <i>North and Latin America, Australia, New Zealand</i> +420 224 098 552, <b>Fax:</b> +420 224 098 591 <a href="mailto:helena.hausmannova@vse.cz">helena.hausmannova@vse.cz</a>	<b>Dita REHACKOVA</b> (Ms.) Overseas/Outgoing Student Coordinator <i>Asia, Russia</i> +420 224 098 853, <b>Fax:</b> +420 224 098 591 <a href="mailto:dita.rehackova@vse.cz">dita.rehackova@vse.cz</a>
<b>University Website:</b> <b>Exchange Website:</b>	<a href="http://www.vse.cz/english">http://www.vse.cz/english</a> <a href="http://vse.cz/exchange">http://vse.cz/exchange</a>	

**ACADEMIC CALENDAR: Academic Year 2018-2019** (the academic calendar is similar every academic year)

**Fall 2018:** Orientation: 10 – 16 Sep 2018, Classes: 17 Sep – 14 Dec 2018, End of semester: 1 Feb 2019  
 (all exams can be finished before Christmas)

**Spring 2019:** Orientation: 04 – 10 Feb 2019, Classes: 11 Feb – 10 May 2019, End of semester: 21 June 2019  
 (all exams can be finished before the end of May)

**ORIENTATION/WELCOME WEEK:**

First week of the semester, see dates above in the academic calendar – registration, introduction lecture, guided tour through the university campus, Opening Reception, Icebreaking Weekend, trips etc.

**EXPECTED ARRIVAL DATE:** 1-3 days before the Semester. Attending the Orientation Week programme is highly recommended.

**EXCHANGE NOMINATION DEADLINE:** Nomination is carried out online through the university's **Integrated Study Information System** (InSIS, <http://insis.vse.cz/?lang=en>). Partner coordinators will be informed per e-mail when nominations for the respective semester are open.

Fall 2018: **April 15, 2018**

Spring 2019: **October 1, 2018**

**EXCHANGE APPLICATION DEADLINE:** Only nominated students can fill in online application, again through InSIS. Nominated students will be sent login information per e-mail.

Fall 2018: **May 15, 2018**

Spring 2019: **October 15, 2018**

**HOUSING & DEADLINES:**

All exchange students can apply for accommodation in the university dormitory within the dormitory on-line system ISKAM; deadline: see dormitory website (<https://accommodation.vse.cz/>).

<b>Erasmus code:</b>	CZ PRAHA09
<b>PIC:</b>	998733341

