



APPLICATION FOR TRANSFER OF CREDITS

completed within a study period abroad

Name and Surname:	Faculty at VŠE:	Level of study at VŠE:
Date of Birth:	Study Program at VŠE:	Type of study plan:
Receiving Institution:	Semester spent abroad:	

According to the provisions of the *Study and Examination Rules* of the University of Economics, Prague, (VSE) for Bachelor's and Master's degree programs and on the basis of the *Learning Agreement*, including possible changes and approved by all parties concerned, I apply for transfer of courses/credits listed below into my study plan at VSE. The *Transcript of Records* from receiving institution is enclosed.

	Name/code of course studied abroad	Credits according to receiving institution	Credits according to ECTS	Result/grade according to receiving institution	Result/grade according to ECTS (A-F)	Name/code of equivalent course at VSE if available (usually not necessary to fill in) / code under which the course studied abroad will be registered in ISIS (to be decided by the vice dean)	Result/grade according to VSE	Number of credits to transfer	Group for transfer	Approval for recognition/signature by the VSE course supervisor (usually only necessary in case of recognition of compulsory courses)
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
	Total:									

Student's signature:	Date:
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CONFIRMATION OF TRANSFER OF CREDIT

I confirm that the study period abroad and all courses completed within this period do duly substitute the corresponding study period and matching courses of the applicant's study plan at VSE.

Vice dean's signature:	Date:
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In ISIS inserted by:

Date: